

## Record of officer decision

<b>Decision title:</b>	<b>Additional work required out as part of the North Magazine masterplanning exercise covering detailed design of landscaping and haul road as well as additional sustainability work.</b>
<b>Date of decision:</b>	13 December 2020
<b>Decision maker:</b>	Director for Economy and Place
<b>Authority for delegated decision:</b>	A cabinet member decision was taken on 5 <sup>th</sup> October 2020 (decision to spend £5,432k of LEP grant funding that was allocated to further develop the Hereford Enterprise Zone). The full report and decision notice can be found here  <a href="http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?!D=7214">http://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?!D=7214</a> ).
<b>Ward:</b>	Dinedor Hill
<b>Consultation:</b>	<p>Work falls under the decision to spend £5,432k LEP grant funding (as above) which gives the Director of Economy and Place the authority to implement in consultation with the Section 151 Officer.</p> <p>The additional work requires a variation to the original north magazine masterplanning contract to be issued. This will increase the contract value from £58,950 to £71,150. The original RoOD had allowed some contingency (up to £65,000) given the inevitability of additional work emerging after the site layout being finalised. This RoOD therefore seeks approval for the additional £6,150 to allow the identified additional work to take place.</p> <p>Commercial Services has been consulted and approved the proposed contract variation. The variation has also been reviewed and approved by the Legal team. Finance and the Section 151 Officer have also been consulted in relation to the proposed contract variation.</p>
<b>Decision made:</b>	<p>Whilst most tasks could be identified from the outset, it is inevitable that some additional pieces of work emerge following agreement of the site layout and detailed circumstances that emerge. For instance, the masterplanning exercise concluded that the development of the Haul Road was the most viable option for enabling work on the NMITE plot to continue. Government grants that they need to build out their proposals means that we need to provide a means of access with more urgency than previously envisaged. There is a high level of interconnectivity with the designs for the plot access roads themselves as we do not want to fetter our plot developments or road installations with the temporary haul road design. Additional sustainability work also emerged following input from Councillor's whilst the project was underway. This necessitates more detailed landscape designs and implementation of these at a much earlier stage than we anticipated in order to allow us to make specific biodiversity calculations and show improvement to biodiversity as an expectation of the overall funds being signed off.</p> <p>Additional costs arising from these activities (i.e. – haul road design; sustainability work; landscaping design), has meant that a revised amount of £71,150 is now required to deliver this work. This represents an increase of £6,150 against that signed off in the original RoOD.</p>

<b>Reasons for decision:</b>	The HEZ has been working towards establishing a Masterplan for the North Magazine site to inform the breakup of the site into smaller, development ready parcels of land. The additional work identified with this RoOD forms an essential component of completing the masterplanning and design work prior to the construction phase taking place.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	The original tender opportunity for the masterplan opportunity was advertised by open tender via the Council's procurement portal, and evaluated according to cost and quality.
<b>Details of any alternative options considered and rejected:</b>	The only alternative option would be to commission each of the additional pieces of work separately. However, being that ONE Ltd are already overseeing the masterplanning exercise, they are well placed to deliver activities without the need for additional familiarisation/preparation. This would lead to inevitable cost increases and unnecessary delays. The work sits alongside the initial masterplanning brief making a contract variation the most effective means for delivery.
<b>Details of any declarations of interest made:</b>	None

Signed

Richard Ball  
Director for Economy & Place

Date: 13 December 2020